

 Oroville Hospital	Job Description for RN- Stroke Coordinator	Department:	Patient Safety
		Dept.#:	8754
		Last Updated:	9/02/2010

Reports To

Director Patient Safety

Job Summary

The Stroke Coordinator, RN will be responsible for planning, implementing, and coordinating services and activities associated with Oroville Hospital. Responsible for establishing and monitoring clinical performance criteria, responsible for assuring compliance with Stroke Center regulatory requirements, establishes effective treatment plans for selected patients, utilization of discharge planning techniques to enhance movement of patients to appropriate levels of care, and responsible for staff education and direction.

Duties

1. Coordinates the stroke program at Oroville Hospital
2. Manages and coordinates stroke patient care during and post hospitalization
3. Facilitates stroke screening community events including coordinating “screening stations”, arranging for guest speakers, etc.
4. Completes on-going staff educational opportunities for all levels and departments interacting with the stroke population
5. Collects and analyses on-going data regarding outcomes of the stroke program
6. Submits required data to the joint commission and other regulatory agencies as requested
7. Performs and evaluations effectiveness of patient teaching
8. Maintains clinical knowledge and skills for the stroke patient population
9. Resource to the hospital for care of the stroke patient regardless of admitting diagnosis of the patient
10. Recognizes potential or actual risk to patients, visitors, staff or the organization and initiates action to correct, reduce or prevent the risk
11. Considers options and sets and/or changes priorities based on the following:
 - A. Urgency of the patient (and/or family) need
 - B. Urgency of the organizational need
 - C. Resource availability

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12. Consistent with Oroville Hospital values, can give reasons for actions taken or decisions made based on one or more of the following:
 - A. Scientific principles/logic
 - B. Standards of practice/protocols
 - C. State, Federal or other regulations
 - D. Policies and procedures
 - E. Successful experience
 - F. Economic impact
13. Recognizes strengths and limitations and asks for help when not able to perform effectively, safely or within scope of practice
14. Treats patients, visitors, co-workers, physicians, auxiliaries and staff in other departments with dignity, courtesy and respect
15. Recognizes and responds to age and cultural practices of others in a sensitive way
16. Works effectively as a team member, offering assistance to other staff when own tasks are completed
17. Recognizes and celebrates the accomplishments and contributions of others
18. Seeks feedback, accepts feedback, and shows efforts to apply it
19. Demonstrates ability to adapt communication style and format to different audiences
20. Maintains up-to-date licensure and registrations, certifications and health records as applicable to position
21. Completes required annual mandatory training via computer-based and/or paper training modules
22. Adheres to hospital policy and procedure regarding absenteeism and tardiness
23. Adheres to the dress code policy
24. Follows hospital safety procedures and standard precautions
25. Organizes and completes assigned work within established time frames
26. Maintains confidentiality regarding patients, employees, visitors and hospital operations
27. Uses discretion when discussing sensitive information
28. Does not allow personal issues (good or bad) to interfere with completing duties or to disrupt the work setting
29. Adheres to the standards of conduct as outlined in the hospital's corporate compliance policy and states how to report incidents of suspected non-compliance
30. Uses ergonomic principles and good body mechanics at workstation
31. Understands and supports the Oroville Hospital mission and that each individual contributes to achieving it
32. Fosters personal accountability in others by sharing information, resources and knowledge, building trust, and supporting efforts to achieve desired outcomes

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33. Demonstrates a commitment to ongoing personal and professional growth through internal and external learning opportunities
34. Participates in professional organizations (if applicable)
35. Responds according to policy to all emergency response codes
36. Wears personal protective equipment (PPE) as required by the job task
37. Implements standard precautions for all patient contact and complies with all posted transmission precautions
38. Uses ergonomic principles to lift and transfer patients and materials
39. Uses safety engineered sharp devices unless contraindicated
40. Handles hazardous materials according to policy and procedure
41. Follows policy regarding employee accidents, incidents, and injuries

Qualifications

1. Current California RN license
2. Current BLS Certification
3. BSN Certification
4. Masters degree in health related field preferred
5. Minimum of one year experience as research coordinator or position requiring preparation of research studies preferred
6. Must have RN neuro experience (critical care experience preferred)
7. Knowledge of neurological/neurosurgical services
8. Demonstrated experience with adult learning principles, including actual teaching experience

Lifting Requirements

Heavy; frequent lifting, not more than 100 pounds with help and/or carrying objects weighing up to 50 pounds.